

**SPECIAL ACHIEVEMENT AWARD
Club Nomination Form**

Entry deadline:

Forms must be received by the Public Relations Chairperson no later than July 1.
All entries must be submitted (either via e-mail/electronic file or postmarked via USPS)
by 6:00 PM (CST). Electronic submissions are preferred. No exceptions will be made to
this deadline. Late nominations will not be accepted.

The Public Relations Committee Chairperson will confirm receipt of nominations within one week.

Only ADDC clubs are eligible for nomination.

Please submit a separate form for each nomination. Clubs may submit more than one nomination per year. Nominations will be limited to five pages plus one cover page.

Submitted by Desk and Derrick Club: _____ Region _____

Club President Signature: _____ Date: _____

The _____ Club hereby nominates the following.

Club Name: _____ Special Project _____ Seminar or Workshop _____

For PR Committee Use Only

DATE RECEIVED: _____

Reviewed by Committee: _____

Reviewed by ADDC Board: _____

Award Granted: _____

Special Achievement Award Nomination Form:

NOMINATIONS OF A CLUB:

A. Special Project

1. Please provide a brief summary of the special project(s)
2. What was the educational benefit of the project to the Association?
3. State the purpose of the project(s) and the results?
4. What was the intended accomplishment, how much time, effort and member participation was spent on the project(s)? Was the project of value to the public or community?

OR

B. Seminar and/or Workshop

1. Please provide a brief summary of the seminar(s) and/or workshops.
2. What was the educational benefit of the seminar and/or workshop to the Association?
3. State the purpose of the seminar and/or workshop, subjects covered, and the results?
Comments from participants/instructors.
4. What was the intended accomplishment, how much time, effort and member participation was spent on the project(s)? Was the project of value to the public or community?