| **Report of**  | **Guidelines Committee** |
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| **Meeting** | **2024 ADDC Budget and Planning Meeting** | **Date** | **01/17/2024** |
| **Location** | **Zoom** |
| **Items Requiring Vote (*state motion*), General Consent Decision, or Discussion by Board.** |
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| **General Information Items** |
| The committee would like to ensure all committee and Board guidelines are updated by September 2024. Kudos to the 2023 Board for updating Board Procedures and Member Handbook. Please distribute any correspondence and updated guidelines to committee chairs and Guidelines Committee in a timely manner. |
| **Requests for Assistance by the Association Distribution Office** |
| Please post any documents/guidelines as requested. |
| Requests for Assistance by ADDC Board of Directors or ADDC Committees |
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| **Signed** | **Judi Adams** | **Date** | January 17, 2024 |