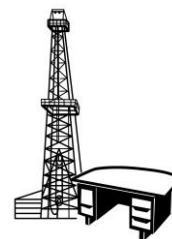




Association of Desk and Derrick Clubs

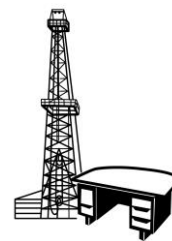


Report for Budget & Planning / Convention

Report of	President – Barbara Pappas		
Meeting	2023 Pre-Convention Board Meeting	Date	September 16, 2023
Location	Virtual - Zoom Meeting		
Items Requiring Vote (<i>state motion</i>), General Consent Decision, or Discussion by Board.			
<p><u>Member Handbook:</u> Updated 2023 for review and approval by General Consent. The updated Member Handbook has been reviewed and approved by the Membership Committee and reviewed by Judi Adams for accuracy. Board approval by General Consent to accept the updated Member Handbook.</p> <p>Discussion:</p> <p>Motion Passed: <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p><u>PROG1 Form:</u> The Program Committee updated the PROG 1 form (See attachment) for review and approval by General Consent. The updated PROG 1 form has been reviewed and approved by the Program Committee. Board approval by General Consent to accept the updated PROG1 Form.</p> <p>Discussion:</p> <p>Motion Passed: <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p><u>2023 Budget & Planning Meeting Minutes – Revision:</u></p> <p>2023 Budget & Planning Meeting Minutes were revised on 09/12/2023. Board approval by General Consent to accept the minutes as corrected.</p> <p>Discussion:</p> <p>Motion Passed: <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			



Association of Desk and Derrick Clubs

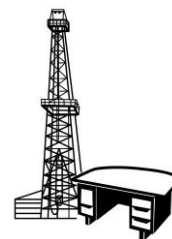


Report for Budget & Planning / Convention

Report of	President – Barbara Pappas		
Meeting	2023 Pre-Convention Board Meeting	Date	September 16, 2023
Location	Virtual - Zoom Meeting		
<u>2023 ADDC Convention Program Agenda:</u>			
2023 ADDC Convention Program Agenda is attached for review. Board approval by General Consent to accept the agenda as presented.			
Discussion:			
Motion Passed: <input type="checkbox"/> Yes <input type="checkbox"/> No			
General Information Items			
The Program Committee is keeping a close eye on club meetings to ensure the required industry related program quota is met for our IRS non-profit status in order to be in compliance.			
Club meetings are back to normal before Covid with In-Person and Virtual meetings this year.			
ADDC is seeing new members join and our current membership number is 620.			
Public Relations Committee increased awareness of the DSA and SAA awards.			
Marketing Committees and Membership Committee working on short video to attract new members and bring awareness to ADDC. It is important that we continue to strive for new members to sustain our organization.			
Requests for Assistance by the Association Distribution Office			
Request ADO to continue uploading information to the ADDC website as needed, make deposits as soon as possible, and deposit checks for Convention registrations on a weekly basis. Many thanks to Jolie and her team for their efforts.			



Association of Desk and Derrick Clubs



Report for Budget & Planning / Convention

Report of	President – Barbara Pappas		
Meeting	2023 Pre-Convention Board Meeting	Date	September 16, 2023
Location	Virtual - Zoom Meeting		
Requests for Assistance by ADDC Board of Directors or ADDC Committees			
<p>Board Members, I would ask that you be in contact with the committees that you are a Board Contact for – keep communication channels open and offer assistance they may need. ADDC Committee Chairs – consider volunteering to Chair a committee again in 2024.</p> <p>Thank you to all of the 2023 ADDC Board of Directors and Committee Chairman for your help and support in 2023.</p>			
Signed	<i>Barbara Pappas – 2023 ADDC President</i>	Date	<i>September 12, 2023</i>