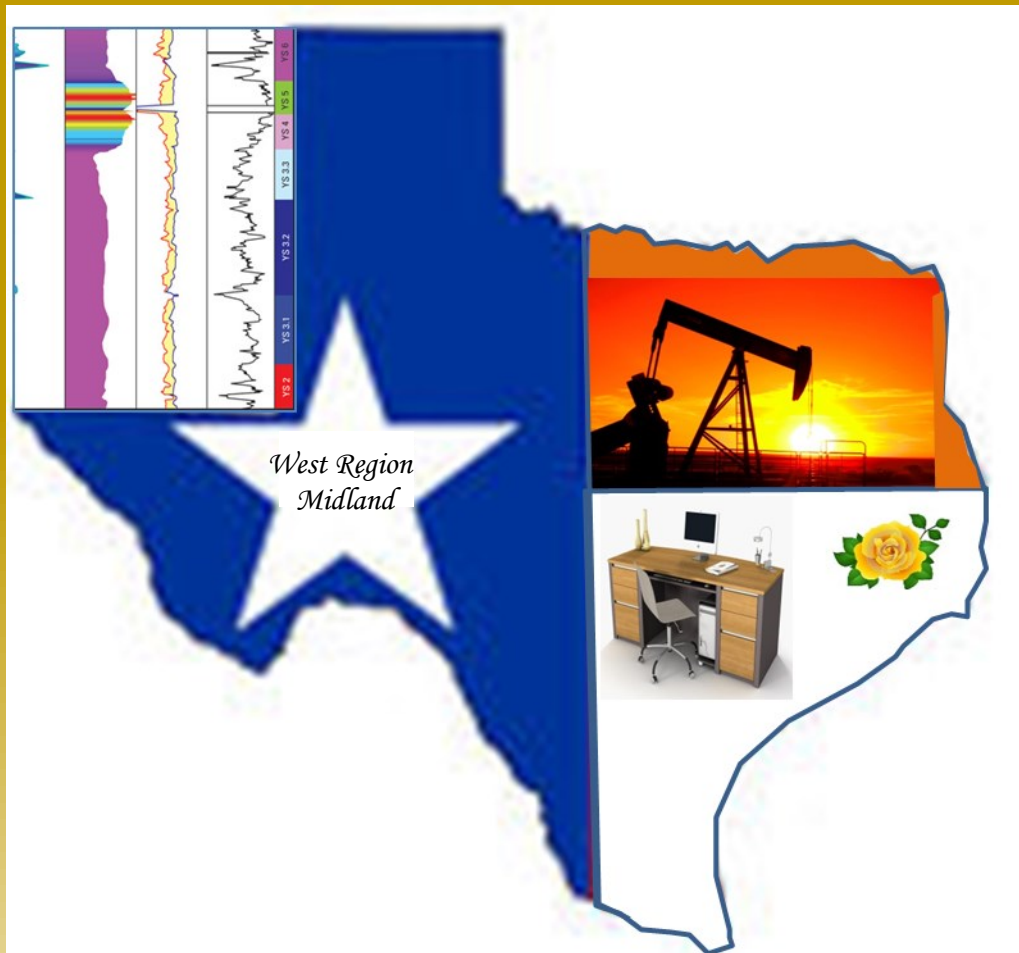


TOP PAY



SEPTEMBER 2022

Desk and Derrick Club of Midland

Editor: Ingrid Burton

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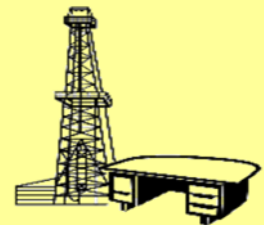
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Association of
DESK and DERRICK
Clubs



ASSOCIATION DIRECTIVES

ABOUT ADDC

(Association of Desk and Derrick Clubs)

ADDCC is the energy industry association that brings everyone together to build better careers, companies and communities.

Membership is open to those employed in or affiliated with the petroleum, energy, and allied industries as well as individuals interested in increasing their knowledge about these industries, who can benefit from broad-based, cross-functional training.

MOTTO

Greater Knowledge - Greater Service

Adopted in 1957

PURPOSE

To promote the education and professional development of individuals employed in or affiliated with the petroleum, energy, and allied industries, and to educate the general public about these industries as well as the companies and global communities the members serve.

Adopted in 1987; Amended in 2015

MISSION STATEMENT

To enhance and foster a positive image to the global community by promoting the contribution of the petroleum, energy, and allied industries through education by using all resources available.

Adopted in 1957

VALUES

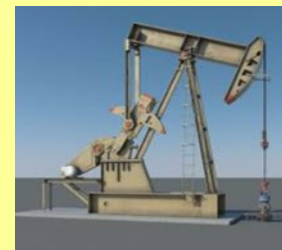
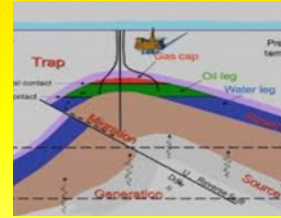
Integrity / Accountability

Leadership

Professionalism

Teamwork

Adopted in 2015



MONTHLY CLUB INFORMATION

CALENDAR

AUGUST EVENTS

Tuesday 06 5:30 PM MS Teams Board Meeting

Thursday 08 5:30 PM Club Meeting
Ranchland Hills Golf Club
1600 E. Wadley Ave., Midland

5:30 PM Social Time

6:00 PM Meeting

RSVP: Amanda Espinosa: amanda_espinosa@oxy.com
OR 432.553.1287

Friday 23 Deadline for 2023 Board Nomination

RSVP: Jamie Ramirez: jramirez7889@gmail.com

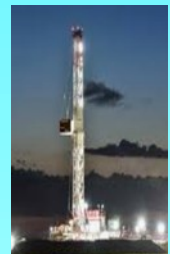
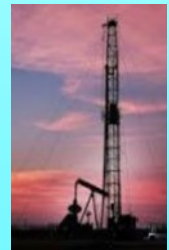
September 21 - 25 ADDC Convention and Educational Conference
Washington, Pennsylvania

September 28 - 29 Public Relations Event
PBPA Annual Meeting

RSVP: Jamie Ramirez: jramirez7889@gmail.com

Thursday 29 Deadline for October Top Pay Submission

RSVP: Ingrid Burton: greetings.ingrid@gmail.com



MONTHLY CLUB INFORMATION



JULY

GROWING 2GETHER

Happy September!

I hope everyone had a great and safe Labor Day weekend!

Also, happy back to school for those who sent kiddo's off for a new school year! Prayers for a safe and learning filled year.

While it seems that the year is flying by, I am excited for the next couple of months and ready to tackle the end of the year. Who also has their fall decorations already out?

With the end of the year approaching, it is time for us as a club to start thinking about next year. What does your role look like next year as a club member? Are you ready to join the Board? Are you ready to be a Committee Chair? It takes each and everyone of us to make the club successfully. 2023 is the year we need everyone to take an active role in the club and make it the year we GROW our membership! With that being said, if you are interested in being on the 2023 Board, please reach out to me as soon as possible as elections are right around the corner.

Also, quick update on Industry Appreciation. Lesley Donnell and Jonna Gaddy have secured the date and location! This year's Industry Appreciation will take place on Thursday, October 13th. More details are to follow! Be on the lookout for an official invitation coming soon.

See you all very soon!

Cheers!

Marnee

MONTHLY CLUB INFORMATION

MONTHLY PROGRAM ARTICLE

August Program

Written by: Marnee Lane and Kim Rivera

Speaker: JT Springer with Tech Management

Title: Chemical Treatment of Wells

Water and scale analysis, coupled with pump tests and video surveys, can give us better insight into the condition of the well structure and the location of various fouling mechanisms, and are used to determine which type of chemical and how much should be used to enhance well production..

One use of chemicals is to disinfection. Disinfection occurs at the completion of construction of the well following modification or pump work, at the end of cleaning efforts, and periodically in an effort to target bacterial issues. Disinfection commonly uses chlorine or other oxidative chemistries in an effort to reduce the active microbial population downhole, not to sterilize the well environment.

Another use is chemical cleaning. Chemical cleaning targets mineral scale, biomass, or combinations of both. Chemical cleaning is generally acid based, but may also include dispersants, surfactants, inhibitors, and in some rare cases, may use a caustic solution.

When choosing chemicals to be used in well systems, there are standards development, product certification, testing, auditing, education, and risk management services for public health and the environment that are monitored and must be followed to verify they meet public health and safety standards. I thought I knew a lot about the chemical treatments, but to my surprise, I learned that many of the chemicals we use in our homes are the same chemical that chemical companies use on wells. For example, some of the chemicals are similar to vinegar, CLR, and Drano, exactly the same chemicals which many of us have personally used in our homes. A chemical previously mentioned is used by friends who have pools, chlorine, but many of us have used a form of chlorine when washing our whites, better known as Clorox.

Chemicals can be injected at the wellhead, or downhole.

COMMITTEE REPORT

CLUB OF MIDLAND DELEGATE MESSAGE

PLEASE BE SURE TO READ

IN THE WEST REGION AND ADDC INFO SECTION

Pages 22 - 23: Candidates for 2023 ADDC Secretary

Pages 25 - 29: Proposed Bylaws Amendment

As your Delegate, I need to know your feelings and input about these two topics.

Feel free to call / text / email to inform me of your views.

DEADLINE: TUESDAY, SEPTEMBER 20

COMMITTEE REPORT

NOMINATING COMMITTEE

Please fill in your choice for nominees for the Club of Midland Board of Directors for the year 2023. Nomination suggestions are to be returned to the Nominating Chairman.

Nominating Chairman: Jamie Ramirez - jramirez7889@gmail.com

Deadline Date: September 23

Nomination for President: _____

Nomination for Vice President: _____

Nomination for Secretary: _____

Nomination for Treasurer: _____

Nomination for Director I: _____

Nomination for Director II: _____

If you are interested in serving one of these positions, you may nominate yourself.

Before submitting a nomination for a candidate, please make sure they meet the qualifications and that you have their permission to nominate them.

Qualifications for President:

Must have served at least one (1) full year on the Board within the last ten (10) years

Must be in good standing

Must have been a Member of the Club a minimum of one (1) continuous year at the time of taking office

Must have served as a Chairman or Co-Chairman of at least one (1) committee

Qualifications for Vice President, Secretary, Treasurer, Director:

Must be in good standing

Must have been a Member of the Club a minimum of one (1) continuous year at the time of taking office

COMMITTEE REPORT

PUBLIC RELATIONS COMMITTEE



PBPA ANNUAL MEETING

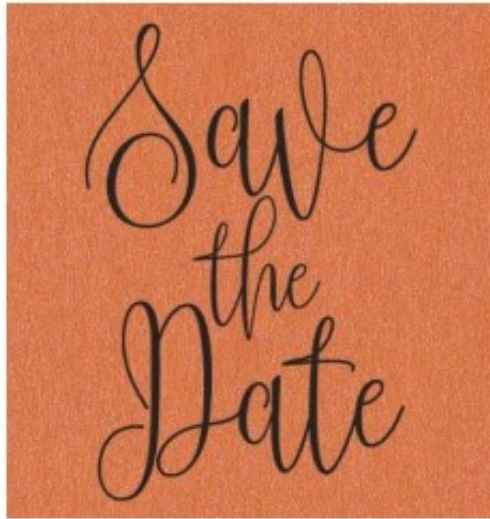
Wednesday, September 28 ~ Petroleum Museum ~ 6:00 pm
Would like 3 to 4 volunteers

Thursday, September 29 ~ Petroleum Club ~ 8:00 am
Would like 3 to 4 volunteers

If you are able to help, contact:
Jamie Ramirez
[jramirez7889@gmail](mailto:jramirez7889@gmail.com)

COMMITTEE REPORT

INDUSTRY APPRECIATION COMMITTEE



The Desk & Derrick Club of Midland

Industry Appreciation Dinner

Thursday, October 13th, 2022

Ranchland Hills Golf Club

Social 5:30

Dinner & Program 6:30

More Details to follow!

If you'd like to reserve a seat or a table contact Lesley Donnell

lesley.donnell@roberthalf.com 432-553-3752

COMMITTEE REPORT

RUTH DONNELL SCHOLARSHIP COMMITTEE

FALL 2022 RECIPIENTS

Stephanie De Los Santos

Savannah De Los Santos

Brinlee Poston

Skylar Espinosa

Brody Dickson

Perrin Taylor

Brendon Norman

Isabella Curlee

Gage Hale

Ethan Vaught

CLUB NEWS

A NOTE FROM YOUR EDITOR



HALLOOOO MEMBERS!!!

TAKE THE PLUNGE
volunteer for a Club of Midland Board position.
IT IS URGENT THAT THESE POSITIONS BE FILLED.

There are systems set in place to make these positions as easy

NOTE: Publication of submitted articles neither implies approval of opinions or accuracy of facts stated.

SEPTEMBER BIRTHDAYS



25 EDITH ROBINSON

my birthday

coming soon

October Birthdays
04 Kim Rivera
12 Melissa Mulloy

FOR SALE AT CONVENTION:

At Central Region Meeting, the Desk and Derrick Club of Liberal was selling raffle tickets and bracelets and snaps.

If you are interested in a bracelet and snaps, you can contact Kay McKinley, 620-629-3878, or you can place an order with me, and I will purchase them for you at Convention. Below is a photo. Bracelets are \$5 each and snaps are \$3 each.



If you are interested in a raffle ticket for their Scholarship Fundraiser, contact: Kay McKinley 620-629-3878

LIBERAL DESK AND DERRICK \$10
SCHOLARSHIP FUNDRAISER

GUN RAFFLE
SCCY CPX-2 9MM

RUNNER UP
\$100 GIFT CARD

DRAWING DATE
DECEMBER 5TH, 2022



Must be 18 or Older to Win
Gun winner responsible for background check & transfer fees

SHARED BY MEMBER, JOYCE LEFFINGWELL

Permian Basin International Oil Show donates \$282K in scholarships for local students

The **Permian Basin International Oil Show** (PBIOS) awarded five local academic institutions with \$282,000 in scholarships on Wednesday in celebration of its 82nd anniversary.

Recipients of the scholarship money, which is aimed at attracting young talent to the oil and gas industry, include the University of Texas Permian Basin, Odessa College, Midland College, Texas Tech University and the Desk and Derrick Club of Midland.

The funds were presented at the UT Permian Basin Engineering Building — Midland Campus.



The Desk and Derrick Club of Midland was awarded \$7,000. Barbara Kirby and Joyce Leffingwell represented our Club.

INVITE FROM MEMBER, ANNETTE DOZIER

FALL-ow Your Creativity Retreat

Hosted by Dozi Doe Stampin

OCTOBER 20-23, 2022

K BARK SEW AND STAY RETREAT CENTER
1300 PR 2204 SONORA, TX

Who's invited: **YOU!** Crafters of all genres (scrapbookers, paper crafters, quilters...anything!)

Retreat Timeframe: 12pm Thursday Oct 20th – 2pm Sunday Oct 23rd

Pricing: \$335 Thursday-Sunday. \$270 Friday (as early as 8am)-Sunday **ONLY 11 spots**

~\$100 deposit due to reserve your spot. Remainder due by October 5th~

(Cancellation policy: \$100 refunded if cancelled by September 15th. \$50 refunded if cancelled by October 1st.

NO REFUNDS after October 1st.) Email DoziDoeStampin@gmail.com or comment on FB Dozi Doe Stampin to submit your payment and secure your spot for this retreat.

What's included: *Lodging- 2 or 3 nights

***9 meals** (Breakfast/Fri-Sun)(Lunch/Fri-Sun)(Dinner/Thur-Sat)

Continental breakfasts and Sunday is a *choose* brunch

Special meal types or dietary restrictions cannot be accommodated-however, if you have an allergy, please inform the host by 10/5

Pricing adjustments cannot be made for those choosing to bring their own meals as food will be purchased in bulk

***Additionally, every attendee receives:** 3- 4ft tables, outlet bar, a **welcome gift**, daily **door prizes**, snacks, theme drinks, and **make and takes**.

OPTIONAL crafting classes will also be offered for a fee

About your retreat location: K BAR K SEW AND STAY is a new retreat center in Sonora, TX. Kassie and Ken Bolander

built this wonderful facility to operate as a quilting retreat center (Kassie is an avid quilter) and has quickly become a favorite location for ALL crafters as the craft room is spacious and has incredible lighting installed with crafters in mind.

Secluded just outside of Sonora and Christoval, Texas, this RANCH STYLE barnminium boasts **NO STAIRS** (woohoo), 3 spacious bedrooms (12 twin beds), 3 1/3 bathrooms, full size kitchen, dining/living room areas and a wonderful covered patio to enjoy the birds, sheep and other wildlife on this working ranch. Crafter friendly loading zone and the Christoval winery is just 30 minutes away for those needing a crafting break.

Trust me, you'll FALL in love with this great new retreat center just like I did.

Don't miss out and sign up today as there

are only beds for 12.

CLUB NEWS

INVITE FROM A MEMBER, ANNETTE DOZIER



Polo Park Clubhouse
1800 Castleford
Midland

~

Bring a guest who has never attended a Dozi Doe Stampin event and receive a thank you gift from me!

~

Remit \$38 to reserve your limited availability spot!



Welcome gift!

~

Door Prizes for everyone

~

Take home your very own ALL-IN_ONE cardmaking kit!

~

Appetizing mimosa brunch

Join us for a *Mimosa Brunch* to remember!

Leave your hubby home with football and come get pampered for an afternoon!

Get in the mood and get a head start on making your treasured Christmas cards and also receive:

* EVERYTHING to you need make beautiful handmade cards all in one wonderful box – yours to keep!

* Step by step in person instruction to walk you through making your creations

* Fun! Food! Prizes! Laughter! Fun! Mimosas! Goodies! Fun!

Register by October 15th (kits are limited so once we reach our limit we can no longer take reservations)

Reserve your spot by remitting \$38 to :

VENMO – AnnetteDozier-TX

PAYPAL – DoziDoeStampin@gmail.com

ZELLE - DoziDoeStampin@gmail.com



* Email DOZIDOESTAMPIN@GMAIL.COM with any questions

This event is presented by [Dozi Doe Stampin](#) – Annette Dozier owner and Stampin' Up! Demonstrator.





PROS AND CONS

URANIUM

energy4me.org

Uranium is the fuel most widely used by nuclear plants for nuclear fission. Uranium is considered a nonrenewable energy source, even though it is a common metal found in rocks worldwide. Nuclear power plants use a certain kind of uranium, referred to as U-235, for fuel because its atoms are easily split apart. Although uranium is about 100 times more common than silver, U-235 is relatively rare.

PROS:

- No greenhouse gases or CO₂ emissions
- Efficient at transforming energy into electricity
- Uranium reserves are abundant
- Refueled yearly

CONS:

- Higher capital costs for safety, containment, waste and storage
- Problem of long-term storage of radioactive waste
- Hot waste water harms aquatic life
- Potential spread of nuclear weapons

ENVIRONMENTAL IMPACT:

The expansion of nuclear power as an energy source is at least partially restricted by the public's perception of its safety and its impact on the environment. However, the World Nuclear Association asserts that the use of nuclear energy for electricity generation is safer than the use of fossil fuels like coal and petroleum thanks to the industry's dedication to safety in plant design and operations. Concerns remain that radioactive waste could accidentally be released into the environment, that nuclear power could be used in warfare and that long-term storage of radioactive materials poses an environmental threat.



Biomass
Ethanol



Coal



Geothermal



Hydroelectric



Hydrogen



Nuclear



Petroleum



Solar



Wind

CLUB HISTORY

AFFILIATION DATE

- November 15, 1951

CLUB FIRSTS

- The first Club meeting was held at Ranchland Hills Country Club in 1951 with more than 150 women.
- The first Region Meeting (Region V) was held in 1952.
- The Scholarship Committee was established in 1970.
- The first Black Gold Golf Tournament was held in 1992.
- The Scholarship Committee was renamed Ruth Donnell Scholarship Committee in 2018 in honor of one of the Club's founding members.
- The first Region Meeting (West Region) was held in 2019; Host Club was the Club of Pampa.
- The first Clay Sporting Event was held in 2019; Chairmen were Cindy Hay and Melissa Davis.
- The first Bunco-Bingo Event was held in 2021; Chairman was Ingrid Burton.

PAST CLUB PRESIDENTS (*Current Members*)

- Barbara Kirby - 1993, 1994
- Brenda Norman - 2013, 2014
- Ingrid Burton - 2015, 2019, 2020
- Jamye Ball - 1994, 2003, 2009
- Joyce Nolly - 2016, 2017
- Lea Ann Spurlock - 2018
- Marnee Lane - 2021

PAST CLUB REGION DIRECTORS

- 1969 Margaret Larkin (Rhea)
- 1982 Mary Anna Brimberry
- 1987 Kaye Gassie
- 1991 Kaye Gassie
- 1992 Loretta Cummings
- 2000 Trina Prichard

PETROLEUM TECH CERTIFICATE RECIPIENTS

- 2017 Joyce Nolly

DESIGNER OF THE TOP PAY COVER PAGE

- 2014 Joyce Nolly



WEST REGION AND ADDC INFORMATION

WEST REGION AND ADDC REPRESENTATIVES

WEST REGION CLUB PRESIDENTS

<i>Club of Abilene</i>	Jean Campbell	(Texas)
<i>Club of Alberta Foothills</i>	Connie MacRae	(Canada)
<i>Club of Amarillo</i>	Natalie Bright	(Texas)
<i>Club of Artesia</i>	Tammy Rankin	(New Mexico)
<i>Club of Farmington</i>	Kim Cadle	(New Mexico)
<i>Club of Grande Prairie</i>	Carrie MacMullin	(Canada)
<i>Club of Midland</i>	Marnee Lane	(Texas)
<i>Club of Pampa</i>	Elaine McDowell	(Texas)
<i>Club of Roswell</i>	Lori Gomez	(New Mexico)



WEST REGION REPRESENTATIVES

Director Esther Greyeyes ejgreyeyes@merrion.bz
Club of Farmington

ADDIC REPRESENTATIVES



President
Philana Thompson
West Region
Club of Farmington
pthompson@merrion.bz



Treasurer
Heather Woods
West Region
Club of Farmington
bpappas1@gmail.com



President Elect
Barbara Pappas
Central Region
Club of Wichita Falls
bpappas1@gmail.com



Imm. Past Pres
Evelyn Green
Southeast Region
Club of San Antonio
evelyn@gbcminerals.com



Secretary
Wendy Sparks
Central Region
Club of Oklahoma City
wsparks@cegxn.net



Parliamentarian
Nell Lindenmeyer
West Region
Club of Farmington
nell@apluswell.com



WEST REGION DIRECTOR'S MONTHLY LETTER



Board of Directors

PRESIDENT
Philana Thompson
Merrion Oil & Gas Corporation

PRESIDENT ELECT
Barbara Pappas
Cobra Oil & Gas Corp.

SECRETARY
Wendy Sparks
Carl E Gungoll Exploration LLC

TREASURER
Heather Woods
Souder, Miller & Assoc.

IMMEDIATE PAST
PRESIDENT
Evelyn Green
GBC Minerals, Ltd

PARLIAMENTARIAN
Nell Lindenmeyer
A-Plus Well Service, Inc

CENTRAL REGION
DIRECTOR
Jamie Sabata
Gardner Cryogenics/Air
Products

NORTHEAST REGION
DIRECTOR
Samuel Thomas

SOUTHEAST REGION
DIRECTOR
Kathy Martin
Acadian Ambulance Service,
Inc

WEST REGION DIRECTOR
Esther Greeyes

Esther J. Greeyes
Interim Regional Director
610 Reilly Avenue, Farmington, NM 87401
(505) 320-6300
ejgreyeyes@merrion.bz

August 30, 2022

Greetings West Region Members

I just completed the Regional Director virtual training and learned a lot of things, as I start this journey, please be patient with me.

I will be representing the West Region at Convention and if you have concerns let me know so I can bring it to the Board's attention.

I will be sending out a volunteer forms, if you ask any of Farmington members, I am known to call and tell you what you are going to do if no one volunteers.

West Region Meeting will take place in April 2023 in Nashville, Tennessee, updated information will be forthcoming.

I want to Thank Ingrid for the work and time she spent in this position and unfortunately, she cannot continue.

I'm excited and want to do a good job at representing the West Region with the help of the West Region Club Members, please contact me with any questions or concerns, please email me at ejgreyeyes@merrion.bz or call me (505) 320-6300.

Sincerely,

Esther J. Greeyes

ADDC PRESIDENT'S MONTHLY LETTER



Board of Directors

PRESIDENT
Philana Thompson
Merrion Oil & Gas Corporation

PRESIDENT ELECT
Barbara Pappas
Cobra Oil & Gas Corp.

SECRETARY
Wendy Sparks
Carl E Gungoll Exploration LLC

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DIRECTOR
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SOUTHEAST REGION
DIRECTOR
Kathy Martin
Acadian Ambulance Service,
Inc

WEST REGION DIRECTOR
Ingrid Burton

Philana Thompson
2022 ADDC President
610 Reilly Ave, Farmington, NM 87401
505-486-1171
pthompson@merrion.bz

September 2022

In my last newsletter I asked members to send me an idea for recruiting! The first person to respond was Judi Adams. Judi shared that we should be starting at trade schools and community colleges. Attend the career days and promote D&D as a source for a wide range of knowledge. She said that most companies focus on required OJT/formal training; ADDC provides information about many aspects of the energy industry. Knowing more about the industry gives applicants an edge in interview! Judi won the \$25 gift card to Starbucks.

Jamie Sabata also shared that while she was at Red River attending their July 4th parade an idea came to mind and she shared that clubs should look at entering floats into their local parades.

Nomination Spotlights:

Secretary Nominee Jamie Sabata has been involved in the energy industry since 2002. She worked for J-W Power Company wearing many hats which included office manager, inventory coordinator for the Pampa office, and systems trainer. She currently works for Air Products & Chemicals- Gardner & Rotoflow Division as an inventory materials specialist and a backup for the site supervisor. Jamie stated her goals are to get the Desk & Derrick Club name back in conversations and share with others about this great organization.

Secretary Nominee Heather Woods currently has 17 years of experience as a project manager at geotechnical and environmental consulting firms. Her work often involves record keeping, tracking task completion, and planning. She understands the value of organization and communication because of this experience and is ready to employ these skills as Secretary. Heather has utilized several electronic information storage systems through her career and presently utilize ADDC's current system on Google Drive in her capacity as Treasurer.

If you are attending convention this year, please be sure to find them and chat with these two ladies about their personal visions, goals, and backgrounds!

At last look the attendance for convention had not reached one hundred. I know that our organization, like many others, has not had an easy two years. With our membership in a steep decline, we will have to start asking ourselves some tough questions and making those tough decisions, although un-popular, about what the future holds and how this organization will operate in the years to come. Human nature is to resist, get angry, its hard! We must look at the "why" of what we are doing and not tie our hands in policy and procedure to adapting to change as the environments change. Sometimes it is especially hard not to hold on to what we are familiar with, we must look at the bigger picture and find ways to adapt and grow.

Prayers and Blessings!
Philana Thompson
pthompson@merrion.bz

2023 ADDC CANDIDATES



Board of Directors

PRESIDENT
Philana Thompson
Merrion Oil & Gas Corporation

PRESIDENT ELECT
Barbara Pappas
Cobra Oil & Gas Corp.

SECRETARY
Wendy Sparks
Carl E Gungoll Exploration LLC

TREASURER
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NORTHEAST REGION
DIRECTOR
Samuel Thomas

SOUTHEAST REGION
DIRECTOR
Kathy Martin
Acadian Ambulance Service,
Inc

WEST REGION DIRECTOR
Ingrid Burton

Terry Ligon
Chairman, ADDC Nominating Committee
HC 75, Box 495
Eliasville, TX 76481
940 550-5168
terryligon@hotmail.com

June 27, 2022

Region Directors,

As you know, the deadline for nominations for ADDC officers was June 17, 2022. We do have candidates for each office:

President-Elect	Wendy Sparks, Oklahoma City Club
Treasurer	Kathy Martin, Lafayette Club
Secretary	Jamie Sabata, Liberal Club
	Heather Wood, Farmington Club

Attached you will find their nomination forms and information.

Please send these out to your presidents so that the clubs will have the information that they need for the election at Convention in September.

If you have any questions, please let me know.

Thank you,

Terry Ligon, Chairman
Donna Siburt, Vice Chairman
Reginia Garner, Member Representative

2023 ADDC CANDIDATE - PRESIDENT ELECT



ASSOCIATION OF DESK AND DERRICK CLUBS CANDIDATE'S QUALIFICATIONS FORM

Candidate For PRESIDENT ELECT

Name WENDY SPARKS

Address PO BOX 428 PAOLI, OK 73074

E-mail WSPARKS@GCEEX.NET

Club Affiliation OKLAHOMA CITY Region CENTRAL

Employer CARL E GUNGOLL EXPLORATION LLC

Current Position REVENUE ACCOUNTANT

Candidate's Goals - 100 words or less

To be aggressive and determined to do my best to keep our clubs viable, active and productive. To recruit members, help with fundraising ideas and be available to hear ideas and concerns. After holding all positions on the board (and some twice) thus far, I have learned and been involved with all the moving parts. I have been a part of the board the last several years with all the major transitions we have taken. I have had to make many tough decisions on behalf of the Association and I feel that has helped me grow as a leader. I have great mentorship in this organization and I know I am ready to take the next step on the Association level. I have held many leadership roles in my home club as well as the American Lung Association where I have served as the Chairman for the Oklahoma board the last two years and Vice Chair this year. I make decisions based on facts not emotions. My friends call me the reality hammer because I can always see the other side of things. The next few years are going to be difficult and I feel I have the right leadership style to help lead us during this time. I have been a part of this organization for over 24 years and feel I have the knowledge and integrity to continue to be one of its leaders!

Business Experience

Carl E Gungoll Exploration LLC
Revenue Accountant
26 yrs

Education Background

Bachelor of Science
Business Education
Oklahoma Baptist University

Participation in other Organizations

Chairman of the Leadership board
of the American Lung Association

Association Experience	Year(s)	Chairman	Member
President Elect		<input type="checkbox"/>	<input type="checkbox"/>
Vice President		<input type="checkbox"/>	<input type="checkbox"/>
Secretary	<u>2019 & 2022</u>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer	<u>2018</u>	<input type="checkbox"/>	<input type="checkbox"/>
Executive Assistant	<u>2019</u>	<input type="checkbox"/>	<input type="checkbox"/>
Parliamentarian		<input type="checkbox"/>	<input type="checkbox"/>
Regional Director (Region VI)	<u>2017</u>	<input type="checkbox"/>	<input type="checkbox"/>
Committee Experience		Chairman	Member
Certification		<input type="checkbox"/>	<input type="checkbox"/>
Club Bylaws Review		<input type="checkbox"/>	<input type="checkbox"/>
Contest		<input type="checkbox"/>	<input type="checkbox"/>
<i>The Desk and Derrick Journal</i>		<input type="checkbox"/>	<input type="checkbox"/>
Education	<u>2018</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The Insight		<input type="checkbox"/>	<input type="checkbox"/>
Leadership Resource		<input type="checkbox"/>	<input type="checkbox"/>
Long Range Planning		<input type="checkbox"/>	<input type="checkbox"/>
Manuals Review	<u>2018</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Membership	<u>2014</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Nominating		<input type="checkbox"/>	<input type="checkbox"/>
Program		<input type="checkbox"/>	<input type="checkbox"/>
Public Relations		<input type="checkbox"/>	<input type="checkbox"/>
Publications		<input type="checkbox"/>	<input type="checkbox"/>
Registrar	<u>2012</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rules		<input type="checkbox"/>	<input type="checkbox"/>
Scrapbook		<input type="checkbox"/>	<input type="checkbox"/>
Tax Exempt		<input type="checkbox"/>	<input type="checkbox"/>
Technology	<u>2018</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Trade Show		<input type="checkbox"/>	<input type="checkbox"/>
Special Appointed Committee:		<input type="checkbox"/>	<input type="checkbox"/>

Convention	Year(s)	Chairman	Member
General Arrangements Committee:	<u>2019</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Regional Experience	Year(s)	Chairman	Member
Region Meeting GAG	<u>2019</u>	<input type="checkbox"/>	<input type="checkbox"/>
Region Meeting Committee	<u>2009</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Regional Nominating Committee	<u>2018</u>	<input type="checkbox"/>	<input type="checkbox"/>

Seminars or Workshops	Year(s)	Name or Description of Program	
Any at a Regional/Association level where you presented or assisted in presentation			
Club Experience	Year	Year	Year
President	<u>2014</u>	<u>2016</u>	<u>2021</u>
Year you joined Desk and Derrick	<u>1997</u>		
Number of Conventions Attended	<u>7</u>	Delegate []	Alternate [<u>2</u>]
Number of Region Meetings (Within Region)	<u>10</u>		
Number of Region Meetings (Other Regions)	<u>1</u>		

2023 ADDC CANDIDATE - SECRETARY



Candidate For Secretary

Name Jamie Sabata

Address 1621 N. Cain Ave
Liberal, KS 67901

E-mail jamie.sabata@gmail.com

Club Affiliation Liberal Region Central

Employer Air Products/Gardner Cryogenics Division

Current Position 2022 Central Region Director

Candidate's Goals - 100 words or less

Get the Desk & Derrick Clubs name back in conversations! Share with others about this great association! Gain new members and keep current members motivated and encouraged. Encourage them to face their fears and take that next step as a committee volunteer, club president or region director. Inform and ask those new members to attend a region meeting and convention as a first timer! This association needs its members to lead us through the future!

Business Experience

I worked in the energy industry from 2002 through 2015. I worked for J-W Power Company wearing many hats which included Office Manager, Inventory Coordinator for the Liberal office and Pampa office & systems trainer. Currently working for Air Products & Chemicals- Gardner & Rotoflow Division as a Inventory Materials Specialist and a backup for the site supervisor.

Education Background

Graduated from Hooker High School in Hooker, OK 1989
On site and on hand job training

Participation in other Organizations

National Wild Turkey Federation
Liberal Chapter member 2007-2022

Association Experience	Year(s)	Chairman	Member
President Elect			
Vice President			
Secretary			
Treasurer			
Executive Assistant			
Parliamentarian			
Regional Director (Region #)	2022		
Committee Experience			
Certification			
Club Bylaws Review			
Contest	2019		
The Desk and Derrick Journal			
Education			
The Insight			
Leadership Resource			
Long Range Planning			
Manuals Review			
Membership			
Nominating			
Program			
Public Relations			
Publications			
Registrar	2016		
Rules			
Scrapbook	2018, 2019 & 2021		
Tax Exempt			
Technology			
Trade Show			
Special Appointed Committee:			

Convention	Chairman	Member			
General Arrangements					
Committee:					
Regional Experience	Year(s)	Chairman	Member	Virtual	
Region Meeting GAC	2021				
Region Meeting Committee					
Regional Nominating Committee					
Seminars or Workshops	Year(s)	Name or Description of Program			
Any at a Regional/Association level where you presented or assisted in presentation					
Club Experience	Year	Year	Year		
President	2017	2018	2019		
Qualifications		NOMN 2			
Year you joined Desk and Derrick	2014				
Number of Conventions Attended	4	Delegate	2	Alternate	2
Number of Region Meetings (Within Region)	5				
Number of Region Meetings (Other Regions)	1				

2023 ADDC CANDIDATE - TREASURER



ASSOCIATION OF DESK AND DERRICK CLUBS CANDIDATE'S QUALIFICATIONS FORM

Candidate For 2023 ADDC Treasurer

Name Katherine S. Martin

Address 406 Maryview Farm Road
Lafayette, LA 70507

E-mail srmdisney@gmail.com

Club Affiliation Desk & Derrick Club of Lafayette Region SE

Employer Acadian Ambulance Service, Inc.

Current Position Executive Assistant to Chief Financial Officer

Candidate's Goals - 100 words or less

Serving as the 2022 Southeast Region Director and with the 2022 ADDC Board has given me a deep appreciation for the work that is done behind the scenes to keep this organization viable. As Treasurer, with the help of others who have gone before me and led by example, my goal is to provide the Board and our members with the financial information of the organization supplied in a clear and concise manner in order to maintain the financial stability of ADDC. It is important to provide the financial reports in a timely manner and shall be a priority.

Business Experience

I am a Paralegal by trade and worked in the legal industry for 10 years before changing careers. In 2001, I began work at Bean Resources, Inc., an Oil and Gas Exploration & Production Company and was introduced to Desk and Derrick by Lori Landry. After 14 years with Bean, I moved to Acadian Ambulance Service, Inc. as the Executive Assistant to the CFO and have been here ever since. Acadian has renewed my love for numbers and provided the opportunity to garner extensive knowledge in the financial aspects of business.

Education Background

Graduated from Southern Technical College as an honor graduate in the Paralegal program in 1991. All other educational opportunities have been On the Job Training!

Association Experience	Year(s)			
President Elect				
Vice President				
Secretary				
Treasurer				
Executive Assistant				
Parliamentarian				
Regional Director (Region #)	<u>2022 SE</u>			
Committee Experience				
Certification		Chairman	Member	
Club Bylaws Review		Chairman	Member	
Contest	<u>2005</u>	Chairman	<input checked="" type="checkbox"/> Member	
<i>The Desk and Derrick Journal</i>		Chairman	Member	
Education		Chairman	Member	
The Insight		Chairman	Member	
Leadership Resource		Chairman	Member	
Long Range Planning		Chairman	Member	
Manuals Review	<u>2015</u>	Chairman	Member	<input checked="" type="checkbox"/>
Membership		Chairman	Member	
Nominating		Chairman	Member	
Program		Chairman	Member	
Public Relations		Chairman	Member	
Publications		Chairman	Member	
Registrar		Chairman	Member	
Rules		Chairman	Member	
Scrapbook		Chairman	Member	
Tax Exempt		Chairman	Member	
Technology		Chairman	Member	
Trade Show		Chairman	Member	
Special Appointed Committee:		Chairman	Member	

Convention	Year(s)	Chairman	Member	Member
General Arrangements Committee:	<u>2014</u>			<input checked="" type="checkbox"/>
Regional Experience	Year(s)	Chairman	Member	Member
Region Meeting GAC				
Region Meeting Committee	<u>2004, 2013</u>			<input checked="" type="checkbox"/>
Regional Nominating Committee				

Seminars or Workshops	Year(s)	Name or Description of Program
Any at a Regional/Association level where you presented or assisted in presentation		

Club Experience	Year	Year	Year
President	<u>2007</u>	<u>2019</u>	
Year you joined Desk and Derrick	<u>2001</u>		
Number of Conventions Attended	<u>14+</u>	Delegate[8]	Alternate[8]
Number of Region Meetings (Within Region)	<u>15+</u>		
Number of Region Meetings (Other Regions)			

ADDC PROPOSED AMENDMENT

ASSOCIATION OF DESK AND DERRICK CLUBS 2022 Proposed Bylaws and Standing Rules Amendment

Proposed Bylaws Amendment 1	Article X, Section 4, Paragraph 1
<p>Currently Reads: The Treasurer shall supervise the collection and disbursements of all funds of the Association as directed by the Association Board of Directors; shall furnish the Board of Directors with a quarterly statement of income and expenditures; shall submit the Association books for review by an independent certified public accounting firm and the ADDC Finance Review Committee at the close of each fiscal year or more frequently as directed by the Board of Directors; and shall submit a written quarterly report with highlights (budget to actual variances and significant expenditures) of both ADDC operating funds and ADDC convention funds to the clubs. The Treasurer shall furnish a surety bond in an amount fixed by the Board of Directors, the cost of which shall be borne by the Association.</p>	
<p>Proposed Change: Delete paragraph in its entirety and replace with: <i>The Treasurer shall supervise the collection and disbursement of all funds of the Association as directed by the Association Board of Directors; shall submit a quarterly statement of income and expenditures to the Board of Directors; shall submit a written quarterly report with highlights (budget to actual variances and significant expenditures) of both ADDC operating funds and ADDC convention funds to all clubs; and shall submit the Association books to the ADDC Finance Review Committee for review at the close of each fiscal year or more frequently as directed by the Board of Director. A majority of the clubs or board members may request a review by a certified public accountant, if economically feasible. The Treasurer shall furnish a surety bond in an amount fixed by the Board of Directors, the cost of which shall be borne by the Association.</i></p>	
<p>Amend to Read: The Treasurer shall supervise the collection and disbursement of all funds of the Association as directed by the Association Board of Directors; shall submit a quarterly statement of income and expenditures to the Board of Directors; shall submit a written quarterly report with highlights (budget to actual variances and significant expenditures) of both ADDC operating funds and ADDC convention funds to the clubs; and shall submit the Association books to the ADDC Finance Review Committee for review at the close of each fiscal year or more frequently as directed by the Board of Director. A majority of the clubs or board members may request a review by a certified public accountant, if economically feasible. The Treasurer shall furnish a surety bond in an amount fixed by the Board of Directors, the cost of which shall be borne by the Association.</p>	

Rationale: ADDC currently has robust internal controls that ensure that the association finances are being handled with the utmost diligence. The Finance Review Committee currently does a financial review of the books and provides guidance and direction frequently. When this bylaw was first created it was at a time when we had over 1000+ members. We are now at a crucial point in our organization where we must balance the robust safeguards we have and the financial health of ADDC. Those who made these bylaws, recommendations and amendments were done to accommodate the organization at that moment in time and what worked in the best interests of ADDC then.

The last amendment to the bylaws in this section in 2009, at the recommendation of Mike Grey, was to change the verbiage from an Independent Audit to an Independent Review, this was a change that was done due to cost and necessity. Fast forward 14 years and our organization is once again at a crossroads.

We are now tasked with trying to make sure we maintain the robust safeguards we have and not bankrupt this organization trying to do so. In order to continue to cover these types of operating costs, and if membership does not increase, the association will be "borrowing" money to maintain our operating expenses from Convention. It is not due to mismanagement of funds, it is because we do not have the membership numbers to support these practices.

We reached out to several CPA's that deal with Non-profits and the quotes we received ranged from

\$3k-\$4k. This type of audit required by our bylaws also only covers the following: during a review, the auditor examines the financial statements but does not conduct an examination of the nonprofit's internal controls (which is normally included in the scope of an independent audit). Instead the review provides a limited level of assurance that the financial statements are free of misrepresentations. The auditor's report after a review will note whether the auditor is aware of any "material modifications" that should be made to the financial statements. The report after a review is not considered to provide a professional opinion about the nonprofit's financial statements as a whole." Once again the ADDC Financial Review Committee is doing this for us and at no burden or cost to the association.

The CPA recommended the following "It may be good to consider revising those bylaws, because it's my opinion that a review does not provide good feedback to an organization that they are following internal policies and reporting in accordance with US GAAP. A review is only accompanied by a set of financial statements and there is no report to management and the board about the results of the review. That would only come in an audit (\$6K) or an AUP (\$3K-\$4K) that is tailored to address the specific areas of concern."

ADDC RULES PROPOSED BYLAWS AMENDMENT - *continued*

Submitted by: Desk and Derrick Club of Farmington

Board: Yes 5/No 4/Abstain 0 - Rules Yes 2/No 1

BOARD Comments For:

- Saves Money and we have procedures in place if an audit is requested
- In my humble opinion and drawing on my experience as the Executive Assistant to the CFO of a large company, I whole heartily agree with the information you described and that contained within the National Council of Non-Profits. Working directly with Ernst & Young, as well as the staff of accountants in our office during the course of my employment, has taught me that the BEST review of financials for discrepancies or indications of fraud is done by those with the MOST INTEREST in the wellbeing of the organization. Therefore, between the Financial Review committee, the ADDC Board and membership, it is in OUR best interest to make sure that all questions are asked and answered. The oversight of finances for this organization has tightened significantly in the past several years and I feel very comfortable that the safeguards in place will both catch non-approved/frivolous spending and provide our members with a transparency to make them comfortable as well.
- Honestly, the fiduciary responsibility of the Board would be best served protecting the assets, including the reduction of expenses that may not serve the duty membership thinks it will, i.e. if membership is under the impression that a financial review by a CPA will eliminate fraud, they would be mistaken. The amendment will allow a majority of the Clubs or the Board to vote for conducting a review. This as needed/desired basis is more feasible than requiring a review every year.
- A financial review conducted by a third-party CPA only examines if the Association is using "generally accepted accounting principles." A review does not check for mistaken entries, evaluate the appropriateness of spending, or assess for fraudulent manipulations. Those tasks are to be primarily controlled through internal procedures and reviews. The internal procedures we have in place are robust and include strong involvement of the Financial Review Committee throughout the year and they conduct an annual year-end review, provision of monthly financial reports to the Board, and provision of quarterly financial reports to membership. Additionally, expenditures must be accompanied by receipts and require at least two approvals before they are paid.
- The Association only has operational revenue of about \$50k depending on membership, and roughly that same amount for convention revenue, with another roughly \$100k tied up in annuities. We do not receive any funding from federal or political sources and do not have any paid employees, making our accounting fairly simple. If a financial review costs \$3k, is it worth the dues of about 54 members to check if we are keeping to good accounting principles every year?
- A review by an Independent CPA is conducted by performing inquiries of management (Board) and performing analytical procedures and analyzing the results of those procedures. The accountant does not have to obtain an understanding of the internal controls, they do not assess fraud risk, they do not test accounting records, they do not review tax filings. A review is only accompanied by a set of financial statements and there is no report to management and the board about the results of the review. That would only come in an audit or an AUP that is tailored to address the specific areas of concern. ADDC currently has a very robust set of internal controls and internal auditing that occurs by the FRC, committee of members not serving on

ADDC RULES PROPOSED BYLAWS AMENDMENT - *continued*

the board, that was put in place at the members request that do check for accounting errors, fraudulent transactions, mismanagement of funds. Why would we want to continue to use ADDC money to pay for a service that is not necessary and does not serve the purpose of the association other than to verify that we have internal controls, which we do. An audit, different than a review, can be requested by a member at any time that would give the board authority to spend \$10,000 for a more robust dive into our financials. The membership, FRC and the board are the best auditors of all and know this organization and would catch any fraudulent or mismanagement of funds that could lead to a request for an audit.

- The CPA doesn't perform in-depth "testing" as they do in an audit. They review for material issues and obvious deviations from GAAP, but they won't go in and test unique individual transactions in the same way as in an audit. A review provides some assurance but does not independently validate transactions. GAAP is only a set of standards. Although these principles work to improve the transparency in financial statements, they do not provide a guarantee that a company's financial statements are free from errors or omissions that are intended to mislead investors.

BOARD Comments Against:

- I understand we have a Treasurer and the Finance Review Committee, but these individuals are part of ADDC, thus it does not give us the outside independent review which any organization should have, whether they are For-Profit or Non-Profit.
- The original Bylaws needs to remain the same in that an annual review by an independent CPA, of our financial status needs to be continued each year.
- We, as the Board must continue to be fiscally responsible for the Associations' funds for which we have been charged - to be sure that all of the Associations' finances are in order and accurate. Although we have a Finance Review Committee, who are very capable individuals and who are responsible for the correctness of our Financials, they are not always accountants or CPA's. The Independent review would continue to be a safeguard of any errors that may be mistakenly made in our financials.
- With the amount of funds that we have in ADDC, it is prudent that we continue to undergo an outside review as a safeguard for our Association and in order that we continue to retain our status with the IRS.
- Feels rushed
- Need to research more and get more quotes from CPA's across the whole nation, I believe there is a CPA somewhere that won't charge outrageous fees.
- Still feel an outside party do the review for a safeguard for any IRS issues that could arise.
- This review was meant to be a safeguard against financial data being entered incorrectly, that might cause harm to the association in our financial standing. With an outside review, errors may be caught that our "inside" accounting may not have realized. This is NOT a reflection on anyone, only again a safeguard.
- I believe we have the fiduciary responsibility as board members to require an independent third-party accounting firm to complete a review or audit of the organization's financial records. This would give some assurances to the board and the members that our financial data conforms to GAAP for that period.
- An independent CPA review for a Non-Profit with the amount of financial means that ADDC has, should not cost more than \$1500.00. This is the amount budgeted for the RY2021 taxes.

RULES Comments For:

- I do see the need for this amendment. We need to maintain our internal controls but also be financially responsible in doing so.
- An annual review by an independent CPA only advises if our accounting practices are sound, they do not verify that our financials are accurate, they do not advise if mismanagement of funds is occurring or fraudulent transactions. Only a full blown audit would catch those things. Currently ADDC has very robust accounting practices and processes in place to ensure we are meeting the General Accepted Accounting Practices. In the event a member, club or board member feels an audit is needed it can be requested upon the Association to have one conducted. Spending 3000-6000\$ annually for an independent CPA to advise that our accounting principles are sound is not a wise use of our funds, and also not something this Association can continue to cover at the rate of membership decline.

RULES Comments Against:

- I think we still need an external review. Maybe not every year but maybe every other year, if a thorough internal review is done and a copy of that report is provided to an audit/review professional.