

ASSOCIATION OF DESK AND DERRICK CLUBS  
**2021 Proposed Bylaws and Standing Rules  
 Amendments**

Proposed Bylaws Amendment 1	Article XII Section 1
<p>Currently Reads:            The Standing Committees of the Association shall be the following: <u>Club Bylaws/Guidelines Review</u>, Education/Certification, Finance Review, Membership, Program, Public Relations, Rules, and Tax Exempt Committees. Special committees may be created from time to time as deemed necessary by the Board of Directors.</p>	
<p>Proposed Change: Club Bylaws/Guidelines Review committees become separate committees.            Amend to Read: Delete first sentence in its entirety and replace with the following:            The Standing Committees of the Association shall be the following: Club Bylaws Review, Education/Certification, Finance Review, Guidelines Review, Membership, Program, Public Relations, Rules, and Tax Exempt. Special committees may be created from time to time as deemed necessary by the Board of Directors.</p>	
<p>Amend to Read: The Standing Committees of the Association shall be the following: <u>Club Bylaws Review</u>, Education/Certification, Finance Review, <u>Guidelines Review</u>, Membership, Program, Public Relations, Rules, and Tax Exempt. Special committees may be created from time to time as deemed necessary by the Board of Directors.</p>	
<p>Rationale: The co-chairmen have worked well together but find that these two committees really need to be separate due to the workload of each. <i>Note: If this amendment passes, any reference to said committee/committees will be changed in the Bylaws, Standing Rules, and Club General Information Section and the guidelines for both will be separated and updated.</i></p>	
<p>Submitted by: Club Bylaws/Guidelines Review Committee  <b>Board: Yes 7/No 1/Abstain 1 - Rules Yes 3/No 0</b></p> <ul style="list-style-type: none"> <li>• Comment: Board – Keep combined. Hard to get committee members.</li> <li>• Comment Rules – It takes a chairman and co-chairman to run this committee and it's a lot of unrelated work.</li> </ul>	

Proposed Bylaws Amendment 2	Article XIV Conventions Section 2
<p>Currently Reads: In the event of an extreme emergency, the Board of Directors may suspend the holding of a convention, but a second convention may be suspended only by vote of the clubs.</p>	
<p>Proposed Change:            Amend Article XIV Conventions Section 2 by inserting “a majority” between “by” and “vote”</p>	
<p>Amend to Read:            In the event of an extreme emergency, the Board of Directors may suspend the holding of a convention, but a second convention may be suspended only by <u>a majority</u> vote of the clubs.</p>	
<p>Rationale:            Consistent use of majority vote needed by clubs</p>	
<p>Submitted by Rules Committee  <b>Board Yes 8/No 0/Abstain 1 Rules 3/No 0</b></p>	

Proposed Bylaws Amendment 3	Article XV Regional Structure
Currently Reads:	
<p>Proposed Change:</p> <p>Amend Article XV-Regional Structure by adding a new Section 5 and re-numbering the current Sections accordingly.</p>	
<p>Amend to Read:</p> <p><u>A regional meeting may be suspended or held virtually by a majority vote of the clubs in that region. Participation in a meeting pursuant to this provision constitutes presence in person at such meeting.</u></p>	
<p>Rationale:</p> <p>As demonstrated in 2020-2021, there may be cause to suspend or conduct a virtual regional meeting.</p> <p><i>Note: Election for Regional Director is addressed in Article IX, Section 3. (g) (2).</i></p> <p><i>Note: If the proposed amendment passes, rules for suspending and conducting virtual regional meetings will be added to the General Information Section.</i></p>	
<p>Submitted by ADDC Board of Directors and Rules Committee</p> <p><b>Board Yes 8/No 0/Abstain 1 Rules 3/No 0</b></p>	

Proposed Bylaws Amendment 4	Article XV Regional Structure
Currently Reads:	
<p>Proposed Change:</p> <p>Amend Article XV- Regional Structure by adding a new Section 6 and re-numbering the subsequent Sections accordingly</p>	
<p>Amend to Read:</p> <p><u>The regional director and delegates may transact business by email, mail, or facsimile transmission (fax). An affirmative vote must be cast by a majority of the delegates to constitute action of the voting body unless the item being voted on requires a two-thirds (2/3) vote. The vote shall be ratified at the next regional meeting.</u></p>	
<p>Rationale: There has been proven cause for votes to be taken by means other than in person; this provides alternative means for voting.</p>	
<p>Submitted by Rules Committee</p> <p><b>Board Yes 8/No 0/Abstain 1 Rules 3/No 0</b></p>	

Proposed Standing Rules Amendment 1	Rule Number 5
<p>Currently Reads:</p> <p>Each year a scrapbook shall be compiled and presented to the President of the Association. Scrapbooks and other Desk and Derrick memorabilia may be donated at any time to the Scrapbook committee or to the Association Distribution Office to compile a history of the Association.</p>	
<p>Proposed Change:</p> <p>Amend Standing Rule 5. by changing the word “shall” between the words “scrapbook” and “be” to the word “may”.</p>	
<p>Amend to Read:</p> <p>Each year a scrapbook <u>may</u> be compiled and presented to the President of the Association. Scrapbooks and other Desk and Derrick memorabilia may be donated at any time to the Scrapbook committee or to the Association Distribution Office to compile a history of the Association.</p>	
<p>Rationale:</p> <p>Rationale: This will give the President an option of having a scrapbook. See the definitions of the words “shall” and “may” below.</p> <p><b><i>Definitions of shall and may</i></b></p> <p><i>*“when drafting a <b>legal</b> document, the term <b>shall</b> is used to say that something must be done, as opposed to the term <b>may</b> which simply means that something is allowed (i.e., that it can be done, but does not have to be done)”</i></p>	
<p>Submitted by ADDC Board of Directors  <b>Board Yes 8/No 0/Abstain 1 Rules 3/No 0</b></p>	

Proposed Standing Rules Amendment 2	Rule Number 6
<p>Currently Reads:</p> <p>Use of the Association logo or insignia in advertising is encouraged and supported. When a Desk and Derrick ad is to be included in any publication or media other than a club bulletin, it shall have the approval of the Immediate Past President, through the regional director. This will ensure that the logo or insignia is used appropriately.</p>	

Proposed Change:

Amend Standing Rule 6. by striking the second sentence and inserting the following sentence:

When a Desk and Derrick ad is to be included in any publication or media other than a club bulletin, the club shall submit a request through the regional director for approval by the Immediate Past President.

Amend to Read:

Use of the Association logo or insignia in advertising is encouraged and supported. When a Desk and Derrick ad is to be included in any publication or media other than a club bulletin, the club shall submit a request through the regional director for approval by the Immediate Past President. This will ensure that the logo or insignia is used appropriately.

Rationale:

This clarifies process to submit through the regional director.

Submitted by Rules Committee

**Board Yes 8/No 0/Abstain 1 Rules 3/No 0**

<b>Proposed Standing Rules Amendment 3</b>	<b>Rule Number 7</b>
<p>Currently Reads:</p> <p>Any club desiring to use a social media will need approval from the Association Board of Directors (Board). The club must adhere to the guidelines as set out in the Club General Information Section, Article VII, Social Media Guidelines. Any violation of the guidelines will be referred to the Board and shall result in a written request to terminate the site. The club will be considered a “club not in good standing” until the site has been terminated.</p>	
<p>Proposed Change:</p> <p>Amend Standing Rule 7. by striking the first sentence and inserting the following sentence:</p> <p>A club desiring to use any social media shall submit ADDC Form 51 SM to the regional director for approval by the Immediate Past President.</p>	
<p>Amend to Read:</p> <p><u>A club desiring to use any social media shall submit ADDC Form 51 SM to the regional director for approval by the Immediate Past President.</u> The club must adhere to the guidelines as set out in the Club General Information Section, Article VII, Social Media Guidelines. Any violation of the guidelines will be referred to the Board and shall result in a written request to terminate the site. The club will be considered a “club not in good standing” until the site has been terminated.</p>	

<p>Rationale:</p> <p>Changing the approval process from the Board of Directors to the Immediate Past President will reduce the time required to obtain the approval.</p> <p><i>Note: If this is approved General Information Section VII, Social Media Guidelines, Section A. 2. will be changed accordingly.</i></p>
<p>Submitted by ADDC Board of Directors  <b>Board Yes 8/No 0/Abstain 1 Rules 3/No 0</b></p>

Proposed Standing Rules Amendment 4	Rule Number 9 Paragraph b.
<p>Currently Reads:</p> <p>Any club sales item and accompanying printed materials bearing the words “Desk and Derrick,” “D&amp;D,” “Association of Desk and Derrick Clubs,” “ADDC,” and/or the trademark (insignia) must receive approval of the Immediate Past President by application through regional directors.</p>	
<p>Proposed Change:</p> <p>Amend Standing Rule 9. b. by striking in its entirety and substituting the following:</p> <p>Clubs shall submit requests through the regional director for any club sales item and accompanying printed materials bearing the words “Desk and Derrick,” “D&amp;D,” “Association of Desk and Derrick Clubs,” “ADDC,” and/or the trademark (insignia) for approval by the Immediate Past President.</p>	
<p>Amend to Read:</p> <p><u>Clubs shall submit requests through the regional director for any club sales item and accompanying printed materials bearing the words “Desk and Derrick,” “D&amp;D,” “Association of Desk and Derrick Clubs,” “ADDC,” and/or the trademark (insignia) for approval by the Immediate Past President.</u></p>	
<p>Rationale:</p> <p>Consistent wording for requesting approval through the regional director.</p>	
<p>Submitted by Rules Committee  <b>Board Yes 8/No 0/Abstain 1 Rules 3/No 0</b></p>	

<b>Proposed Standing Rules Amendment 5</b>	<b>Rule Number 9 Paragraph c. 2)</b>
<p>Currently Reads:</p> <p>Club or regional items sold in other regions must receive Association Board approval by application through the regional director.</p>	
<p>Proposed Change:</p> <p>Amend Standing Rule 9. c. 2) by striking in its entirety and substituting the following:</p> <p>“Clubs interested in selling any items outside of their home region must submit requests through the regional director for approval by the Immediate Past President.”</p>	
<p>Amend to Read:</p> <p><u>Clubs interested in selling any items outside of their home region must submit requests through the regional director for approval by the Immediate Past President.</u></p>	
<p>Rationale:</p> <p>Changing the approval process from the Board of Directors to the Immediate Past President will reduce the time required to obtain the approval.</p>	
<p>Submitted by ADDC Board of Directors and Rules Committee  <b>Board Yes 8/No 0/Abstain 1 Rules 3/No 0</b></p>	

<b>Proposed Standing Rules Amendment 6</b>	<b>Rule Number 10 Paragraph b.</b>
<p>Currently Reads:</p> <p>Any such item and accompanying printed materials bearing the words “Desk and Derrick”, “D&amp;D”, “Association of Desk and Derrick Clubs”, “ADDC”, and/or the trademark (insignia) must receive approval from the ADDC Immediate Past President by application through the regional director.</p>	
<p>Proposed Change:</p> <p>Amend Standing Rule 9. c. 2) by striking in its entirety and substituting the following:</p> <p>Clubs shall submit requests through the regional director for any such item (see 10 a.) and accompanying printed materials bearing the words “Desk and Derrick”, “D&amp;D”, “Association of Desk and Derrick Clubs”, “ADDC”, and/or the trademark (insignia) for approval by the Immediate Past President.</p>	
<p>Amend to Read:</p> <p><u>Clubs shall submit requests through the regional director for any such item (see 10 a.) and accompanying printed materials bearing the words “Desk and Derrick”, “D&amp;D”, “Association of</u></p>	

Desk and Derrick Clubs”, “ADDC”, and/or the trademark (insignia) for approval by the Immediate Past President.

Rationale:

Consistent wording for submitting requests through the regional director.

Submitted by Rules Committee

**Board Yes 8/No 0/Abstain 1 Rules 3/No 0**

**Proposed Standing Rules Amendment 7**

**Rule Number 12**

Currently Reads:

At the discretion of the Board of Directors, the Association Office Manager may attend, at Association expense, the annual convention and/or Association Board Meetings without voice or vote.

Proposed Change:

Amend Standing Rule 12 by striking it in its entirety and substituting the following:

At the discretion of the Board of Directors, a member of the Association Distribution Office may attend the annual convention and/or Association Board Meetings without voice or vote. If the financial status of the Operating Fund allows, approved expenses may be paid by the Association.

Amend to Read:

At the discretion of the Board of Directors, a member of the Association Distribution Office may attend the annual convention and/or Association Board Meetings without voice or vote. If the financial status of the Operating Fund allows, approved expenses may be paid by the Association.

Rationale:

Since we no longer have an Association Manager and there may be a time when it is beneficial for a member of the Association Distribution Office to attend these meetings, this amendment will allow for the attendance without voice or vote. This would be at the board's discretion and any expenses to be paid shall be approved prior to attending the meeting and only if the Operating Fund has the resources.

Submitted by ADDC Board of Directors

**Board Yes 8/No 0/Abstain 1 Rules 3/No 0**