



Association of Desk and Derrick Clubs

What It Takes To Be A Regional Director

ADDC Bylaws: Article IX - Nominations and Election of Officers

Section 1. Nominees for any Association office shall be employed in the petroleum, energy or allied industries with the exception of regional director who may be employed in or retired from the petroleum, energy, or allied industries. Nominees for regional director shall have served or be serving as a President of a Desk and Derrick Club. Nominees for all other offices shall have served or be serving as a regional director. All nominees shall be bondable.

Other Qualifications - Not required, but extremely important and helpful

- Broad local club experience
- Association Committee experience
- Served as Delegate or Alternate to ADDC Convention
- Convention and Regional Meeting attendance
- Understanding of Desk and Derrick and its aims
- Time for assigned responsibilities

Duties And Responsibility

- Liaison between Clubs in Region and the Association Board
- Regional Meeting
- Monthly Newsletter
- Attend Budget and Planning Meeting
- Attend Association Pre-Convention Meeting (as Director-Elect and as Director)
- Attend Association Post-Convention Meeting
- Correspondence (this is very important since it is the main method of communication)

Financial Assistance

- Region Fund
 - Travel expenses as Director-Elect to Pre-Convention Board Meeting, Convention and Post-Convention Board Meeting (If provided by Region)
- ADDC Fund
 - Expenses to attend Budget and Planning Board Meeting as Director
 - Expenses to attend Pre-Convention Board Meeting, Convention and Post-Convention Board Meeting as Director
 - Other expenses as provided in current ADDC Budget

Association of Desk and Derrick Clubs

Regional Director Qualifications Form

Name

Address

Company Affiliation

Desk and Derrick Activities:

Association

Club

Has served as Convention Delegate? Yes No

Has served as Convention Alternate? Yes No

Has attended number of conventions.

Has attended number of regional meetings.

Business Experience

Educational Background

Personal Data

Does the nominee plan to attend the ADDC Convention? Yes No

Signed

Date



Association of Desk and Derrick Clubs

To the *Regional Nominating Committee Chairman*:

The Desk and Derrick Club of hereby submits the name of

for Director of Region for the year .

This nomination was approved by vote of the membership of this Club on .

DESK AND DERRICK CLUB OF

Signed President

Signed Secretary

Submit in triplicate, with the completed
Regional Director Qualifications Form
attached to each copy and one (1) 2 ½" x 3"
glossy photograph of the nominee.