

(insert club logo)

INVITES YOU TO HEAR

(Name of presentation)

(Time, date, place)

Cost: *(insert cost)*. To make reservations, contact *(insert club member who takes reservations)* by *(insert deadline)*.

(If club has a web site...)

For more information about this program, go to *(insert club web site address)*.

The *(insert club name)* is a dynamic organization that promotes the education of the petroleum, energy and allied industries and advances the professional development of its members.

The *(insert club name)* is a proud affiliate of the Association of Desk And Derrick Clubs, www.addc.org